

HVAC Furnace Air Filter Replacement – TENANT RESPONSIBILITY

The HVAC Furnace Air Filter needs regular replacement to keep the system working properly. It is VERY IMPORTANT that Tenants replace the filter on a revolving basis (no more than every 3 months depending on filter used) to mitigate the need for costly repairs and down time. TENANT MUST locate and verify filter location and size upon move-in.

Video - How To Change Furnace Air Filter

<https://youtu.be/C6FFLerYEVw?si=WDjTZTdzLJJT5q5v>



Possible Filter Locations (Attic or Closet inside Furnace, Wall or ceiling in Air Return)



____ LANDLORD(S) INITIALS ____ TENANT(S) INITIALS

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